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**MINUTES OF THE REGULAR BOARD MEETING OF THE JAMES BAY LOWLANDS SECONDARY SCHOOL BOARD HELD ON WEDNESDAY, MAY 23, 2018 AT 6:00 P.M. AT THE ECOLOGE IN MOOSE FACTORY, ONTARIO**

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**PRESENT:** Harold Gunner, Chairperson  
Christina Nielsen, Vice-Chairperson  
Pauline Sackaney, Trustee  
Raylene Small, Student Trustee  
Kelsey Petten, Student Trustee

**IN ATTENDANCE:** Tom Steele, Superintendent of Education  
Angela Tozer, Principal/Superintendent of Student Success  
Victoria Hillier-Hutchison, Finance and HR Administrator and Treasurer

**PUBLIC IN ATTENDANCE:** None

**REGRETS:** None

**ABSENT:** None

**1. CALL TO ORDER:**

The meeting was called to order at 6:12 p.m. by Chairperson Harold Gunner.

5526-05-18	Moved by Pauline Sackaney and seconded by Christina Nielsen that the meeting be called to order at 6:12 p.m.  <b>CARRIED</b>
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**2. EXCUSED ABSENCES:** None

**3. APPROVAL OF AGENDA:**

5527-05-18	Moved by Christina Nielsen and seconded by Pauline Sackaney that the agenda be approved with the amendment to add The Broadband Project to other business.  <b>CARRIED</b>
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**4. DECLARATIONS OF CONFLICT OF INTEREST:** None

**5. APPROVAL OF MINUTES OF BOARD MEETING:**

a) Regular Meeting held on April 25, 2018

5528-05-18	Moved by Pauline Sackaney and seconded by Christina Nielsen that the minutes of the Board meeting held on April 25, 2018 be approved as amended.  <b>CARRIED</b>
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**6. FINANCIAL REPORTS:**

5529-05-18	Moved by Christina Nielsen and seconded by Pauline Sackaney that the Board acknowledge the financial reports for the period ending April 30, 2018, as presented by Victoria Hillier-Hutchison, Finance and HR Administrator.  <b>CARRIED</b>
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**7. STUDENT TRUSTEE REPORT:**

5530-05-18	Moved by Pauline Sackaney and seconded by Christina Nielsen that the Board acknowledge the report as presented by Rayleen Small and Kelsey Petten, Student Trustees.  <b>CARRIED</b>
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**8. PRINCIPAL/SUPERINTENDENT OF STUDENT SUCCESS REPORT**

5531-05-18	Moved by Christina Nielsen and seconded by Pauline Sackaney that the Board acknowledge the report as presented by Angela Tozer, Principal/Superintendent of Student Success.  <b>CARRIED</b>
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**9. SUPERVISORY OFFICER'S REPORT:**

5532-05-18	Moved by Pauline Sackaney and seconded by Christina Nielsen that the Board acknowledge the report as presented by Tom Steele, Supervisory Officer.  <b>CARRIED</b>
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5533-05-18	<p>Moved by Christina Nielsen and seconded by Pauline Sackaney that the Board excuse Rayleen Small, Student Trustee and Kelsey Petten, Student Trustee at 7:24pm.</p> <p style="text-align: center;"><b>CARRIED</b></p>
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**10. FACILITY MANAGER'S REPORT:**

5534-05-18	<p>Moved by Christina Nielsen and seconded by Pauline Sackaney that the Board acknowledge the report as prepared by Leo Tuomi, Facilities Manager.</p> <p style="text-align: center;"><b>CARRIED</b></p>
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**11. FINANCE AND HR ADMINISTRATOR'S REPORT:**

5535-05-18	<p>Moved by Pauline Sackaney and seconded by Christina Nielsen that the Board acknowledge the report as presented by Victoria Hillier-Hutchison, Finance and HR Administrator.</p> <p style="text-align: center;"><b>CARRIED</b></p>
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**12. POLICY REVIEW:**

- a) Update policy on change in regulation
  - a. Code of Conduct
  - b. Additional Trustee (Student)

5536-05-18	<p>Moved by Christina Nielsen and seconded by Pauline Sackaney that the Board approve the addition of second student trustee position for the James Bay Lowlands Secondary School Board to be implemented in the 2018-19 school year.</p> <p style="text-align: center;"><b>CARRIED</b></p>
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**13. CORRESPONDENCE AND OTHER INFORMATION:**

5537-05-18	<p>Moved by Christina Nielsen and seconded by Pauline Sackaney that James Bay Lowlands Secondary School Board acknowledge the SEAC report.</p> <p style="text-align: center;"><b>CARRIED</b></p>
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5538-05-18	<p>Moved by Christina Nielsen and seconded by Pauline Sackaney that James Bay Lowlands Secondary School Board approve the Special Education Annual Plan 2018 as presented by Harold Gunner, Chairperson of the Special Education Advisory Committee (SEAC)</p>
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	<b>CARRIED</b>
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**14. OTHER BUSINESS:**

5539-05-18	Moved by Pauline Sackaney and seconded by Christina Nielsen that James Bay Lowlands Secondary School Board move into the Committee of the Whole Board at 7:42 p.m.
<b>CARRIED</b>	

5540-05-18	Moved by Pauline Sackaney and seconded by Christina Nielsen that James Bay Lowlands Secondary School Board move out of Committee of the Whole Board at 8:29pm.
<b>CARRIED</b>	

5541-05-18	Moved by Pauline Sackaney and seconded by Christina Nielsen that James Bay Lowlands Secondary School Board acknowledge the disbursements for the month of April 2018 as presented.
<b>CARRIED</b>	

5542-05-18	Moved by Pauline Sackaney and seconded by Christina Nielsen that James Bay Lowlands Secondary School Board approves the hiring of Quinn O'Grady as an Intermediate / Senior Mathematics teacher effective August 23, 2018.
<b>CARRIED</b>	

5543-05-18	Moved by Pauline Sackaney and seconded by Christina Nielsen that James Bay Lowlands Secondary School Board approves the hiring of Alexandra Rothwell as an Intermediate / Senior English teacher effective August 23, 2018.
<b>CARRIED</b>	

5544-05-18	Moved by Pauline Sackaney and seconded by Christina Nielsen that James Bay Lowlands Secondary School Board approves the hiring Ethan Tozer as an assistant guide for the NLSS Outdoor Education Canoe Trip from June 4 to June 8, 2018.
<b>CARRIED</b>	

5545-05-18	Moved by Christina Nielsen and seconded by Pauline Sackaney that James Bay Lowlands Secondary School Board accepts the resignation of Kathryn Kapashesit, Student Success Counselor effective May 13, 2018 with regret.
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	<b>CARRIED</b>
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5546-05-18	Moved by Pauline Sackaney and seconded by Christina Nielsen that James Bay Lowlands Secondary School Board approves the restructuring plan for a joint Facilities Manager position shared with Moosonee District School Area Board.
<b>CARRIED</b>	

5547-05-18	Moved by Christina Nielsen and seconded by Pauline Sackaney that James Bay Lowlands Secondary School Board approve the extension of the current contract with Tom Steele for the provision of Supervisory Officer services through the 2018-2019 school year to August 31, 2019.
<b>CARRIED</b>	

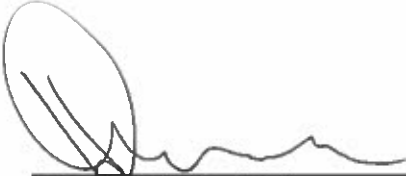
5548-05-18	Moved by Christina Nielsen and seconded by Pauline Sackaney that James Bay Lowlands Secondary School Board approves the extension of acting pay for Val Hunter to May 31 <sup>st</sup> 2018.
<b>CARRIED</b>	

**14. DATE, TIME AND PLACE OF NEXT REGULAR MEETING:**

The next regularly scheduled meeting of the Board will be held at 6 p.m. on Monday, June 25<sup>th</sup>, 2018 at the board office in Moosonee.

**15. ADJOURNMENT:**

5549-05-18	Moved by Pauline Sackaney and seconded by Christina Nielsen that the meeting be adjourned at 8:32 p.m.
<b>CARRIED</b>	



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**Harold Gunner, Chairperson**



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**Tom Steele, Secretary to the Board**

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