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**MINUTES OF THE REGULAR BOARD MEETING OF THE JAMES BAY LOWLANDS SECONDARY SCHOOL BOARD HELD ON WEDNESDAY, JANUARY 23, 2019 AT 4:30 P.M. AT THE ECO LODGE IN MOOSE FACTORY, ONTARIO**

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**PRESENT:** Harold Gunner, Chairperson  
Christina Nielsen, Vice-Chairperson  
Kelsey Petten, Student Trustee

**IN ATTENDANCE:** Angela Tozer, Principal/Superintendent of Student Success  
Victoria Hillier-Hutchison, Finance and HR Administrator and Treasurer  
Val Hunter, Finance Officer  
Tom Steele, Superintendent of Education

**PUBLIC IN ATTENDANCE:** None

**REGRETS:** Pauline Sackaney, Trustee

**ABSENT:** None

**1. CALL TO ORDER:**

The meeting was called to order at 4:35 p.m. by Chairperson, Harold Gunner.

5640-01-19	Moved by Harold Gunner and seconded by Christina Nielsen that the meeting be called to order at 4:35 p.m.  <b>CARRIED</b>
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**2. EXCUSED ABSENCES:**

- Pauline Sackaney, Trustee, is excused from the meeting.

**3. APPROVAL OF AGENDA:**

5641-01-19	Moved by Christina Nielsen and seconded by Harold Gunner that the agenda be approved as presented.  <b>CARRIED</b>
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4. **DECLARATIONS OF CONFLICT OF INTEREST: None**

5. **APPROVAL OF MINUTES OF BOARD MEETING:**

a) Regular Meeting held on December 19<sup>th</sup>, 2018

5642-01-19	Moved by Christina Nielsen and seconded by Harold Gunner that the minutes of the regular Board meeting held on December 19 <sup>th</sup> , 2018 be approved as presented.  <b>CARRIED</b>
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6. **FINANCIAL REPORTS:**

5643-01-19	Moved by Harold Gunner and seconded by Christina Nielsen that the Board acknowledge the financial report for the period ending December 31 <sup>st</sup> , 2018, as presented by Victoria Hillier-Hutchison, Finance and HR Administrator.  <b>CARRIED</b>
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5644-01-19	Moved by Christina Nielsen and seconded by Harold Gunner that the Board approve the 2018-19 budget with the special approval request for the exterior building renovation, as presented by Victoria Hillier-Hutchison, Finance and HR Administrator.  <b>CARRIED</b>
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7. **FINANCE AND HR ADMINISTRATOR'S REPORT:**

5645-01-19	Moved by Christina Nielsen and seconded by Harold Gunner that the Board acknowledge the report as presented by Victoria Hillier-Hutchison, Finance and HR Administrator.  <b>CARRIED</b>
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8. **STUDENT TRUSTEE REPORT**

5646-01-19	Moved by Christina Nielsen and seconded by Harold Gunner that the Board acknowledge the report as presented by Kelsey Petten, Student Trustee.  <b>CARRIED</b>
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9. **PRINCIPAL/SUPERINTENDENT OF STUDENT SUCCESS REPORT**

5647-01-19	Moved by Christina Nielsen and seconded by Harold Gunner that the Board acknowledge the report as presented by Angela Tozer, Principal/Superintendent of Student Success.  <b>CARRIED</b>
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10. **SUPERVISORY OFFICER'S REPORT:**

5648-01-19	Moved by Christina Nielsen and seconded by Harold Gunner that the Board acknowledge the Supervisory Officer's report as presented by Tom Steele, Supervisory Officer.  <b>CARRIED</b>
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11. **FACILITY MANAGER'S REPORT:**

5649-01-19	Moved by Christina Nielsen and seconded by Harold Gunner that the Board acknowledge the report prepared by Don Hunter, Facilities Manager as presented by Victoria Hillier-Hutchison.  <b>CARRIED</b>
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12. **POLICY REVIEW: None**

13. **CORRESPONDENCE AND OTHER INFORMATION: None**

14. **OTHER BUSINESS:**

5650-01-19	Moved by Christina Nielsen and seconded by Harold Gunner that the Board move into Committee of the Whole at 4:36 p.m.  <b>CARRIED</b>
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5651-01-19	Moved by Christina Nielsen and seconded by Harold Gunner that the Board move out of Committee of the Whole at 5:45 p.m.  <b>CARRIED</b>
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5652-01-19	<p>Moved by Harold Gunner and seconded by Christina Nielsen that the Board approve the disbursements for the month of December 2018 as presented.</p> <p style="text-align: center;"><b>CARRIED</b></p>
5653-01-19	<p>Moved by Christina Nielsen and seconded by Harold Gunner that the Board appoint Hicks Morley as the Legal Representative for James Bay Lowlands Secondary School Board for the year of 2019.</p> <p style="text-align: center;"><b>CARRIED</b></p>
5654-01-19	<p>Moved by Harold Gunner and seconded by Christina Nielsen that the Board appoint KPMG as the Financial Auditors for James Bay Lowlands Secondary School Board for the year of 2019.</p> <p style="text-align: center;"><b>CARRIED</b></p>
5655-01-19	<p>Moved by Harold Gunner and seconded by Christina Nielsen that the Board approve the committees as presented for the year, 2019.</p> <p style="text-align: center;"><b>CARRIED</b></p>
5656-01-19	<p>Moved by Harold Gunner and seconded by Christina Nielsen that the Board accept the terms from Town of Moosonee to extend the building lease until August 2019.</p> <p style="text-align: center;"><b>CARRIED</b></p>
5657-01-19	<p>Moved by Christina Nielsen and seconded by Harold Gunner</p> <p>Whereas subsection 257.7(1) of the <i>Education Act</i> (Act) requires the Board to levy the tax rates prescribed under section 257.12 of the Act;</p> <p>And whereas Ontario Regulation 400/98 prescribes the tax rates under Subsection 257.12 (1) of the Act</p> <p>Now therefore the Board enacts as follows:</p> <p>The rates set out in Ontario Regulation 400/98 for the 2019 tax year are hereby levied in localities with the area of jurisdiction of the Board on the property indicated in section 257.7 of the Act.</p> <p>Dated this 23rd of January 2019.</p> <p style="text-align: center;"><b>CARRIED</b></p>

5658-01-19	<p>Moved by Harold Gunner and seconded by Christina Nielsen that the Board approve Walter Atlookan as a Shared Maintenance Position hired under the Moosonee District School Board effective January 14, 2019.</p> <p style="text-align: center;"><b>CARRIED</b></p>
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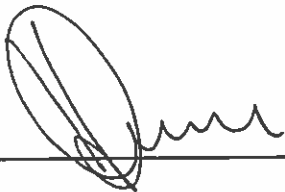
5659-01-19	<p>Moved by Harold Gunner and seconded by Christina Nielsen that the Board approve Victoria Hillier-Hutchison's request for maternity leave beginning March 22, 2019 with an expected return to work date of April 13, 2020.</p> <p style="text-align: center;"><b>CARRIED</b></p>
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**15. DATE, TIME AND PLACE OF NEXT REGULAR MEETING:**

The next regularly scheduled meeting of the Board will be held at 6:00 p.m. on Thursday, February 28<sup>th</sup>, 2019 at the Board office in Moosonee.

**16. ADJOURNMENT:**

5660-01-19	<p>Moved by Christina Nielsen and seconded by Harold Gunner that the meeting be adjourned at 7:30 p.m.</p> <p style="text-align: center;"><b>CARRIED</b></p>
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**Harold Gunner, Chairperson**



**Tom Steele, Secretary to the Board**

**DISTRIBUTION:** Original - Minute Book  
 Ministry of Education, North Bay  
 Northern Lights Secondary School

OSSTF  
 Maintenance Shop