

INTERNAL / EXTERNAL POSTING

THE JAMES BAY LOWLANDS SECONDARY SCHOOL BOARD

Requires for

NORTHERN LIGHTS SECONDARY SCHOOL, MOOSONEE, ONTARIO

1.0 Permanent Custodian

The board provides an excellent salary as well as pension, benefits, and travel pay.

Reporting to the Facilities Manager, the custodial position is responsible for carrying out janitorial duties such as vacuuming, sweeping, mopping, and garbage disposal as well as seasonal tasks such as stripping and waxing floors. The applicant must be able to read and comprehend labeling and instructions on cleaning supplies.

Requirements/Qualifications:

- Previous janitorial experience is an asset
- Ability to lift 20 kg. (44lbs)
- Strong attention to detail
- Able to work independently or as part of a team
- WHMIS certification is an asset
- Willing to work evenings

Application packages must include the following:

- cover letter
- Résumé
- Current Vulnerable Sector Check (completed within the last six months)
- Names of two professional references with permission to contact

DEADLINE FOR APPLICATIONS: 4:00 pm Thursday, June 17th, 2021

The Board wishes to thank all applicants; however, only those selected for an interview will be contacted.

Inquiries should be directed to: Don Hunter
Facilities' Manager
Email: don.hunter@mdsab.ca
Cell (705) 336 – 8586

Applications should be sent to: Victoria Hillier-Hutchison
Human Resource & Finance Administrator
Email Victoria.hillier@jblssb.ca
Cell (705) 272 – 9617

THE JAMES BAY LOWLANDS SECONDARY SCHOOL BOARD IS AN EQUAL OPPORTUNITY EMPLOYER. IF YOU REQUIRE A DISABILITY RELATED ACCOMMODATION IN ORDER TO PARTICIPATE IN THE RECRUITMENT PROCESS, PLEASE CONTACT THE BOARD OFFICE AT (705) 336-2903