
MINUTES OF THE REGULAR BOARD MEETING OF THE JAMES BAY LOWLANDS SECONDARY SCHOOL BOARD HELD ON WEDNESDAY, FEBRUARY 28, 2018 AT 6 P.M. AT THE JAMES BAY LOWLANDS SECONDARY SCHOOL BOARD OFFICE IN MOOSONEE, ONTARIO

PRESENT: Harold Gunner, Chairperson
Christina Nielsen, Vice-Chairperson (via telephone)
Pauline Sackaney, Trustee

IN ATTENDANCE: Angela Tozer, Principal/Superintendent of Student Success
Tom Steele, Superintendent of Education
Victoria Hillier-Hutchison, Finance and HR Administrator and Treasurer
Tim Kielman, Board Consultant

PUBLIC IN ATTENDANCE: None

REGRETS: Raylene Small, Student Trustee

ABSENT: None

1. CALL TO ORDER:

The meeting was called to order at 6:13pm by Chairperson Harold Gunner

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| 5468-02-18 | Moved by Christina Nielson and seconded by Pauline Sackaney that the meeting be called to order at 6:13 pm. CARRIED |
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2. EXCUSED ABSENCES: None

3. APPROVAL OF AGENDA:

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| 5469-02-18 | Moved by Christina Nielsen and seconded by Pauline Sackaney that the agenda for the meeting of the Board be approved. CARRIED |
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4. DECLARATIONS OF CONFLICT OF INTEREST: None

5. APPROVAL OF MINUTES OF BOARD MEETING:

a) Regular Meeting held on January 16, 2018

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| 5470-02-18 | Moved by Pauline Sackaney and seconded by Christina Nielsen that the minutes of the regular meeting of the Board held on January 16, 2018 be approved as presented. <p style="text-align: center;">CARRIED</p> |
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6. FINANCIAL REPORTS:

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| 5471-02-18 | Moved by Pauline Sackaney and seconded by Christina Nielsen that the Board acknowledge receipt of the Financial Statements for the period ending January 2018. <p style="text-align: center;">CARRIED</p> |
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7. ACKNOWLEDGE PRINCIPAL/SUPERINTENDENT OF SUCCESS REPORT

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| 5472-02-18 | Moved by Pauline Sackaney and seconded by Christina Nielsen that the Board acknowledge the report by Angela Tozer, Principal/Superintendent of Student Success, as presented. <p style="text-align: center;">CARRIED</p> |
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| 5473-02-18 | Moved by Pauline Sackaney and seconded by Christina Nielsen that the Board approves the School Year Calendar for 2018-19 year as presented in the report by Angela Tozer, Principal/Superintendent of Student Success. <p style="text-align: center;">CARRIED</p> |
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8. ACKNOWLEDGE SUPERVISORY OFFICER'S REPORT:

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| 5474-02-18 | Moved by Christina Nielsen and seconded by Pauline Sackaney that the Board acknowledge the report by Tom Steele, Supervisory Officer, as presented. <p style="text-align: center;">CARRIED</p> |
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9. ACKNOWLEDGE FACILITY MANAGER'S REPORT:

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| 5475-02-18 | Moved by Pauline Sackaney and seconded by Christina Neilson that the Board acknowledge the report by Leo Tuomi, Facilities Manager, as presented. CARRIED |
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10. ACKNOWLEDGE FINANCE AND HR ADMINISTRATOR'S REPORT:

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| 5476-02-18 | Moved by Christina Neilson and seconded by Pauline Sackaney that the Board acknowledge the disbursements and the report by Victoria Hillier-Hutchison, Finance and HR Administrator, as presented. CARRIED |
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11. POLICY REVIEW:

Draft policy and accompanying guideline on Outdoor Education were distributed for review and discussion at the next regular Board meeting.

Draft Policy on the use of Naloxone in the school was presented for review and discussion at the next regular meeting of the Board.

12. CORRESPONDENCE AND OTHER INFORMATION:

The Monthly Attendance Enrolment Report for the month of January 2018 was acknowledged by the Board.

13. OTHER BUSINESS:

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| 5477-02-18 | Moved by Christina Nielsen and seconded by Pauline Sackaney that the James Bay Lowlands Secondary School Board move into the Committee of the Whole Board at 7:06 p.m. CARRIED |
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| 5478-02-18 | Moved by Pauline Sackaney and seconded by Christina Nielsen that the James Bay Lowlands Secondary School Board rise and report from the Committee of the Whole at 8:42 p.m. CARRIED |
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| 5479-02-18 | <p>Moved by Christina Nielson and seconded by Pauline Sackaney that the James Bay Lowland Secondary School Board approve the financial audit as prepared and presented by KPMG.</p> <p style="text-align: center;">CARRIED</p> |
| 5480-02-18 | <p>Moved by Pauline Sackaney and seconded by Christina Nielson that James Bay Lowlands Secondary School Board approve the job posting for the position of Administrative Assistant as presented by Victoria Hillier-Hutchison.</p> <p style="text-align: center;">CARRIED</p> |
| 5481-02-18 | <p>Moved by Pauline Sackaney and seconded by Christina Nielson that James Bay Lowlands Secondary School Board approve the date of meeting change ongoing from the fourth Tuesday of each month to the fourth Wednesday of each month.</p> <p style="text-align: center;">CARRIED</p> |
| 5482-02-18 | <p>Moved by Pauline Sackaney and seconded by Christina Nielson that James Bay Lowlands Secondary School Board approve the rental rates for office space for the Moosonee District School Area Board as presented by Victoria Hillier-Hutchison.</p> <p style="text-align: center;">CARRIED</p> |
| 5483-02-18 | <p>Moved by Pauline Sackaney and seconded by Christina Nielson that James Bay Lowlands Secondary School Board approve the Northern Lights Secondary School trip to London, England during the dates of March 7-15, 2018.</p> <p style="text-align: center;">CARRIED</p> |
| 5484-02-18 | <p>Moved by Christina Nielson and seconded by Pauline Sackaney that James Bay Lowlands Secondary School Board approve the school trip to Camp Onakawana on the dates of March 26-29th, 2018.</p> <p style="text-align: center;">CARRIED</p> |
| 5485-02-18 | <p>Moved by Christina Nielson and seconded by Pauline Sackaney that James Bay Lowlands Secondary School Board approve the increase in rental rates for house rental to outside organizations to \$850.00 / month effective immediately as presented by Victoria Hillier-Hutchison.</p> <p style="text-align: center;">CARRIED</p> |

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| 5485-02-18 | <p>Moved by Christina Nielson and seconded by Pauline Sackaney that James Bay Lowlands Secondary School Board acknowledge the collaborative meeting with Moosonee District School Area Board as held on February 27th at 5:00pm.</p> <p style="text-align: center;">CARRIED</p> |
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14. DATE, TIME AND PLACE OF NEXT REGULAR MEETING:

The next regularly scheduled meeting of the Board will be held at 6 p.m. on Wednesday, March 28, 2018 at the Board Room in Moosonee.

15. ADJOURNMENT:

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| 5486-02-18 | <p>Moved by Christina Nielson and seconded by Pauline Sackaney that the meeting be adjourned at 8:51 p.m.</p> <p style="text-align: center;">CARRIED</p> |
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Harold Gunner, Chairperson



Tom Steele, Secretary to the Board

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 Northern Lights Secondary School
 OSSTF
 Maintenance Shop