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**MINUTES OF THE REGULAR BOARD MEETING OF THE JAMES BAY LOWLANDS SECONDARY SCHOOL BOARD HELD ON TUESDAY JUNE 25, 2019 AT 4:30 P.M. AT THE MOCREEBEC ECO-LODGE, MOOSE FACTORY, ONTARIO**

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**PRESENT:** Harold Gunner, Chairperson  
Christina Nielsen, Vice-Chairperson  
Pauline Sackaney, Trustee  
Kelsey Petten, Student Trustee  
Michael Delaney, Student Trustee

**IN ATTENDANCE:** Angela Tozer, Principal/Superintendent of Student Success  
Val Hunter, Interim Finance and HR Administrator and Treasurer  
Tom Steele, Superintendent of Education

**PUBLIC IN ATTENDANCE:** Shawn Klingenberg, Vice Principal, NLSS

**REGRETS:** None

**ABSENT:** None

**1. CALL TO ORDER:**

The meeting was called to order at 4:29 p.m. by Chairperson, Harold Gunner.

5738-06-19	Moved by Christina Nielsen and seconded by Pauline Sackaney that the meeting be called to order at 4:29 p.m.  <b>CARRIED</b>
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**2. ACKNOWLEDGMENT**

**3. EXCUSE OF ABSENCES: None**

**4. APPROVAL OF AGENDA:**

5739-06-19	Moved by Pauline Sackaney and seconded by Christina Nielsen that the agenda be approved.  <b>CARRIED</b>
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5. **DECLARATIONS OF CONFLICT OF INTEREST: None**

6. **APPROVAL OF MINUTES OF BOARD MEETING:**

5740-06-19	Moved by Christina Nielsen and seconded by Pauline Sackaney that the minutes of the regular Board meeting held on May 22, 2019 be approved as amended.  <b>CARRIED</b>
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7. **FINANCIAL REPORTS:**

5741-06-19	Moved by Christina Nielsen and seconded by Pauline Sackaney that the Board acknowledge the financial report for the period ending May 31, 2019 as presented by Val Hunter, Interim Finance and HR Administrator.  <b>CARRIED</b>
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8. **FINANCE AND HR ADMINISTRATOR'S REPORT:**

5742-06-19	Moved by Pauline Sackaney and seconded by Christina Nielsen that the Board acknowledge the report as presented by Val Hunter, Finance and HR Administrator  <b>CARRIED</b>
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9. **STUDENT TRUSTEE REPORT**

5743-06-19	Moved by Pauline Sackaney and seconded by Christina Nielsen that the Board acknowledge the report as presented by Kelsey Petten, Student Trustee.  <b>CARRIED</b>
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10. **PRINCIPAL/SUPERINTENDENT OF STUDENT SUCCESS REPORT**

5744-06-19	Moved by Christina Nielsen and seconded by Pauline Sackaney that the Board acknowledge the report as presented by Angela Tozer, Principal/Superintendent of Student Success.  <b>CARRIED</b>
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**11. SUPERVISORY OFFICER'S REPORT:**

5745-06-19	Moved by Christina Nielsen and seconded by Pauline Sackaney that the Board acknowledge the Supervisory Officer's report as presented by Tom Steele, Supervisory Officer. <p style="text-align: center;"><b>CARRIED</b></p>
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**12. FACILITY MANAGER'S REPORT:**

5746-06-19	Moved by Pauline Sackaney and seconded by Christian Nielsen that the Board acknowledge the Facilities Manager's Report as prepared by Don Hunter, Facilities Manager. <p style="text-align: center;"><b>CARRIED</b></p>
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**13. POLICY REVIEW:**

- a. Administrative Procedures Update
- b. OPSBA Good Governance Review – Chapter 5 and 6
- c. Review GOV-23 Emergency Response Plan Policy and AP#145 Emergency Lockdown

**14. CORRESPONDENCE AND OTHER INFORMATION:**

- a. News release for appointments – Supervisory Officer and Principal
- b. District School Board Ontario North East – changes to Autism Funding
- c. Brant Haldimand Norfolk – changes to Autism Funding
- d. Peel DSB – changes to SIP allocations
- e. Porcupine Health – Annual Report

**15. OTHER BUSINESS:**

5747-06-19	Moved by Pauline Sackaney and seconded by Christina Nielsen that the Board approves the SEAC committee special education plan for 2019-2020. <p style="text-align: center;"><b>CARRIED</b></p>
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5748-06-19	Moved by Christina Nielsen and seconded by Pauline Sackaney that the Board will not hold meetings in July 2019 and August 2019 unless required. <p style="text-align: center;"><b>CARRIED</b></p>
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5749-06-19	Moved by Christina Nielsen and seconded by Pauline Sackaney that the Board approve the dates of the 2019-2020 meetings.  <b>CARRIED</b>
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5750-06-19	Moved by Christina Nielsen and seconded by Pauline Sackaney that the Board move into Committee of the Whole Board at 4:30 p.m.  <b>CARRIED</b>
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5751-06-19	Moved by Pauline Sackaney and seconded by Christina Nielsen that the Board move out of Committee of the Whole Board at 4:56 p.m.  <b>CARRIED</b>
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5752-06-19	Moved by Christina Nielsen and seconded by Pauline Sackaney that the Board approve the disbursements for the month of May 2019 as presented.  <b>CARRIED</b>
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5753-06-19	Moved by Pauline Sackaney and seconded by Christina Nielsen that the Board approve the hiring of Peter Jolliffe to 0.5 Acting Vice-Principal effective September 1, 2019.  <b>CARRIED</b>
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5754-06-19	Moved by Pauline Sackaney and seconded by Christina Nielsen that the Board approve the hiring of Gabrielle Duguay for Long Term Occasional Education Assistance from August 21, 2019 to June 23, 2020.  <b>CARRIED</b>
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5755-06-19	Moved by Christina Nielsen and seconded by Pauline Sackaney that the Board approve Ginger Miler's leave request for October 11, 2019  <b>CARRIED</b>
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5756-06-19	<p>Moved by Pauline Sackaney and seconded by Christina Nielsen that the Board approve the appointment of Angela Tozer to the position of 0.75 FTE Acting Superintendent of Student Success effective August 19, 2019 to August 31, 2019</p> <p style="text-align: center;"><b>CARRIED</b></p>
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5757-06-19	<p>Moved by Pauline Sackaney and seconded by Christina Nielsen that the Board approve the appointment of Shawn Klingenberg to the position of 0.5 FTE Acting Principal at Northern Lights Secondary School effective August 19, 2019 to August 31, 2019</p> <p style="text-align: center;"><b>CARRIED</b></p>
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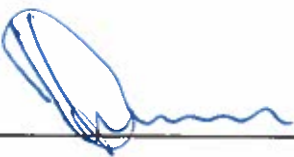
5758-06-19	<p>Moved by Christina Nielsen and seconded by Pauline Sackaney that the Board approve the Terms of Reference to work in partnership with the Moosonee District School Area Board.</p> <p style="text-align: center;"><b>CARRIED</b></p>
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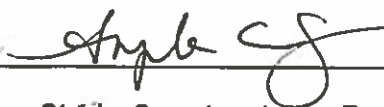
**16. DATE, TIME AND PLACE OF NEXT REGULAR MEETING:**

The next regularly scheduled meeting of the Board will be held at 4:30 p.m. on Wednesday September 25, 2019 at the Board Office in Moosonee.

**17. ADJOURNMENT:**

5759-06-19	<p>Moved by Christina Nielsen and seconded by Pauline Sackaney that the meeting be adjourned at 7:45 p.m.</p> <p style="text-align: center;"><b>CARRIED</b></p>
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 Harold Gunner, Chairperson

  
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 Tom Steele, Secretary to the Board

**DISTRIBUTION:** Original - Minute Book  
 Ministry of Education, North Bay  
 Northern Lights Secondary School

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