

**JAMES BAY LOWLANDS  
SECONDARY SCHOOL BOARD**

**BOARD GOVERNANCE POLICY  
NO. GOV-26**

Date Adopted	October 24, 2018
Last Revised	
Board Motion	5598-10-18

---

## SHARED SERVICES

---

### 1. PURPOSE

The James Bay Lowlands Secondary School Board is committed to providing the best possible learning environment for all its students.

The Board has developed this governance policy to support partnerships and agreements with district school boards and community agencies that are designed to enhance the learning opportunities provided by the Board.

### 2. GUIDING PRINCIPLES

- 2.1 The James Bay Lowlands Secondary School Board believes that all students require programs and services that provide them with the best possible opportunities to learn and to maximize their potential.
- 2.2 To this end, the Board welcomes and appreciates the ideas, perspectives, and contributions that come from partnerships with the wider community.
- 2.3 The Board permits and promotes mutually beneficial educational partnerships deemed to have a positive and direct impact on student learning and programming.

### 3. POLICY

- 3.1 Through its mission statement, the James Bay Lowlands Secondary School Board acknowledges that its primary function is to ensure that all students have access to the greatest range of excellent learning programs possible, and are fully supported in their individual pathways toward success in secondary school.
- 3.2 In achieving its mission, the Board can benefit from sharing services with other School Authorities as well as First Nations school organizations, public and Catholic district school boards, and other community agencies.
- 3.3 Such shared services may include human resources services, professional development services, or the purchase of equipment or supplies that can be shared.
- 3.4 If shared services are used, the following Board expectations shall govern any decision of the Board or its staff.

**BOARD EXPECTATIONS****4. Sharing Services**

- 4.1 The Board's identity and autonomy will be respected and safeguarded.
- 4.2 The quality of the educational program will be enhanced.
- 4.3 The Board's program continuity and school spirit will be respected, and a benefit or a cost saving will result from avoiding unnecessary duplication.

**5. Sharing Agreements—General**

- 5.1 Separate written agreements will be established for each service.
- 5.2 All sharing agreements, regardless of their nature, will be subject to annual review and approval or to a specified time limit, and the written agreement will specify the steps the parties to these agreements may take to terminate an agreement that ceases to benefit the James Bay Lowlands Secondary School Board.
- 5.3 Distribution of costs in sharing agreements may take the form of:
  - 5.3.1 one Board purchasing directly from the other, or
  - 5.3.2 each Board contributing a ratio of costs in proportion to Board size and extent of use of the service.
- 5.4 Representatives of the Boards or community agencies will meet as required to discuss items of mutual concern and to maintain active communication between the parties with respect to sharing arrangements.

**REFERENCE DOCUMENTS*****Legal References:***

*Education Act, section 169.1 Duties and Powers of Boards: Promote student achievement and well-being*

Ontario Ministry of Education. (2013) *Creating Pathways to Success: An Education and Career/Life Planning Program for Ontario Schools—Policy and Program Requirements, Kindergarten to Grade 12*

Ontario Ministry of Education. (2017) *Special Education in Ontario: Kindergarten to Grade 12. Policy and Resource Guide*

***Board References:***

Board Policy GOV-01 Values, Vision, and Mission

Board Policy GOV-13 Equity and Inclusion

Board Policy GOV-14 Indigenous Education

Board Policy GOV-19 Special Education

Administrative Procedure 389 Protocol for the Delivery of the School-Based Services Program

Administrative Procedure 495 Staff Assistance to Other Boards and Organizations